

Unofficial

BUDGET COMMITTEE MEETING

MINUTES

Hooksett Town Hall

35 Main Street

Tuesday, May 19, 2011

CALL TO ORDER

The meeting was called to order at 6:40pm.

Pledge of Allegiance

ATTENDANCE

JR Ouellette, D. Argo, V. Lembo, M. Miville, D. Pearl.

Absent: J. Hyde, T. Keach, K. Hughes

N. Comai and T. Lizotte resigned.

APPROVAL OF MINUTES

April 19, 2011

V. Lembo motioned to accept the minutes of April 19, 2011 as presented. Seconded by JR Ouellette.

Vote unanimously in favor.

PUBLIC INPUT

N. Comai thanked all the members and apologized for resigning early due to her elected position as Town Councilor.

M. Farwell, Library Trustee Chair: Reported on safety related issues at the Library. The handicap area to the right of the library has an asphalt walkway which is sloped. There have been a number of complaints from individuals who did not feel it was safe. A handicap rail will be installed in that area. It will be a two level railing, for walkers and wheelchairs. In the rear of the library, the railings are loose where they are into the concrete. One actually fell off. We will look at all the back railings and remove them and recondition and secure in the cement. We may be coming to CIP for an issue in the front of the building where the step nosings are coming off. We have been looking into permanent solutions. Daryl from DPW will be reaffixing the nosings.

Frank Bizzarro, 10 Gailor Lane stated he would like to be considered for any vacancies which become available on the Budget Committee as a result of the recent resignations.

NEW BUSINESS

Police Commission – Audit Funding

J. McHugh: I went before the Council to explain the monies that the police intends to spend for the audit which was not in the budget. When expenditures are being contemplated, it was the practice to bring the information to the Council and the Budget Committee. The cost is \$29,250. (Public Safeties Strategies Group) This was not included

in the budget and based on the payment plan there will be 3 installments. This will become encumbered. These dollars were not budgeted and in going through the budget with the Chief, it is \$69,000 on the high side and on the low side, \$17,000. At the Police Commission meeting Tuesday, a freeze was placed on all expenditures to insure the funds will be available.

Contacts should be signed this week and complete in 60 to 90 day.

Current under-expenditures are \$745,249 as of week 49 which include the benefit lines. The percentage is 78% as of May 12.

4 lines were frozen –

- Maintenance contract \$16408 with \$1275 expended
- Training \$8206 remain
- Publication \$2838 remain
- \$12,725 in another line

There is \$36,000 over-expended in the overtime line.

The wage line has \$448,000 remaining in the line. The budget is 4.7% under expended.

JR Ouellette: What happens to the \$26,000 grant money?

J. McHugh: The Commission has asked the Chief and Lt. McDaneils to inquire about the parameters and how it can be expended. If it is federal money, you can't supplant. The grant is to increase patrols "JAG" Grant.

Election Results:

- The Safety Center Bond - failed
- The Budget – passed
- The tanker - passed
- The recycling truck - passed
- The master plan - passed
- The ambulance - passed
- All charter amendments - passed

Resignations and Appointments

- D. Sorel – Resignation March 24, 2011
- T. Lizotte – Resignation May 12, 2011
- N. Comai – Resignation May 12, 2011

***V. Lembo motioned to accept the resignation of T. Lizotte and N. Comai due to their appointments to the Town Council. Seconded by JR Ouellette
Vote unanimously in favor.***

***JR Ouellette motioned to appoint Frank Bizzarro to a 1 year term for T. Lizotte.
Seconded by D. Pearl.
Vote unanimously in favor.***

PUBLIC INPUT

None

ADJOURNMENT

The meeting was adjourned by the Chair at 8:30 pm.

Respectfully submitted,

Lee Ann Moynihan

The next schedule Budget Committee meetings will be Thursday, September 22, 2011.